

Schedule of Rates 2017

Commercial Rate: This rate is available to businesses/organisations that are using the room for a commercial purpose.

Commercial Rates			
	Hourly Rate	Half Day	Full Day
Wellspring Living Room	£40.00	£140.00	£280.00
Ground Floor Activity/Training Room Large - Cedar Room	£25.00	£87.50	£175.00
First Floor Activity/Training Room Large - Oak Room	£25.00	£87.50	£175.00
First Floor Activity/Training Room Medium - Olive Room	£20.00	£70.00	£140.00
First Floor Auditorium	£70.00	£245.00	£490.00

Community Rate: This rate is available to organisations that hold charitable status or are non-profit community ventures.

Community Rates				
	Hourly Daytime	Half Day	Full Day	Hourly Evening/Weekend
Wellspring Living Room	£28.00	£98.00	£196.00	£35.00
Ground Floor Activity/Training Room Large - Cedar Room	£17.00	£59.50	£119.00	£22.00
First Floor Activity/Training Room Large - Oak Room	£17.00	£59.50	£119.00	£22.00
First Floor Activity/Training Room Medium - Olive Room	£15.00	£52.50	£105.00	£18.00
First Floor Auditorium	£50.00	£175.00	£350.00	£60.00

Refreshments	
A range of teas, filter coffee and biscuits	£1.00 per person
Working Lunch (sandwich based)	£5.00 per person
A range of catering options available upon request	

Equipment Rates	
Hire of laptop	£5.00 per session
Flipchart and pens	£5.00 per stand
Hire of white tablecloths	£0.50 per table
Hire of white tableware	£1.00 per table

Full Day Delegate Packages 2017

Commercial Rate: This rate is available to businesses/organisations that are using the room for a commercial purpose.

Community Rate: This rate is available to organisations that hold charitable status or are non-profit community ventures.

These packages include room hire from 9am to 5pm.

There is a minimum requirement of 25 delegates for use of the Auditorium or 10 delegates if using other rooms.

On Arrival

Mini Danish pastries
 Fruit Juice
 Tea, Coffee and Biscuits

Mid-Morning

Tea, Coffee and Biscuits

Lunch

Working Lunch
 Or
 Finger Buffet

Mid-Afternoon

Tea, Coffee and Biscuits

	Commercial Rate	Community Rate
Working Lunch Package	£22.00 per person	£18.25 per person
Finger Buffet Package	£27.00 per person	£23.25 per person

Working Lunch

Sandwich, Crisps, Muffin and a Cold Drink.

Finger Buffet

Assorted Cocktail Sandwiches
 Vegetable Samosas
 Puff Pastry Sausage Rolls
 Bite-size Pizza or Quiche

Selection of Crisps and Snacks
 Fruit
 Cakes
 Cold Drink